

RESTRICTING **MAIL LIST ACCESS**

		Description	Criteria Gr	oups	Whos in	Access Restrictions	Mail List Name 🔅 like
Icon Init Last Name Firs	st Name Addr	Addr-Line 2	City	State	Zip Code	Title	
S Kirkaldy Dei	rek & C mawk Ave		Scotia	NY	12302	Development (C) & S	All Mail Lists
							🛛 🗹 Active 📃 Inactive
							Icon List Mail List Name
		1	1	1	1	1	23744 _sophia test list 2
🛉 Add 🛛 💻 Remove	👂 Detail						🔜 🎾 🔵 23719 _sophia test list 1

NOW IF YOU AREN'T AN EMPLOYEE WITH ACCESS, YOU CAN'T:

nt # is	one of (16CRC	Ticket Dat N) 2016-17 theREP C	ontrol He				
add t	he patron to wh	om the ticket was so	old				
Create	Group 💻 D	elete Group 🛛 👂 Edi	t Group			Exec	ute 🧔 Verify
		Descriptio	n Cr	iteria Group	s Who	s in	Access Restrictio
on	Type	Patron #2 First N			npany		Source
100	Possible	7184 Sandra		isen			Mail List Build
7	Individual Individual	9898 Richard 11042 Patricia		cker rak			Mail List Build Mail List Build
	Individual		a bei Bra				Mail List Build
	nary 😭 limite ou owe patron New 📃 🔎	d profile 쑦 empl n RED patron owe	s you		dr. 🗇 sch		cart 🙂 subscriber l address/phone/e
UE yc	nary 😭 limite ou owe patron New 📃 🔎	d profile 🖕 empl n RED patron owe Open 📑 De	s you	🐚 mult. ad	dr. 🥩 sch All F	eduled	address/phone/e
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DIT OR RE-RUN RITERIA

ANIIALLY DD/REMOVE ATRONS

ND THE LIST **SEARCH FROM** IE PATRON'S AIL LIST TAB

Want to Share a TM Tip or Cool Feature? E-Mail Sophia:

smorris@proctors.org