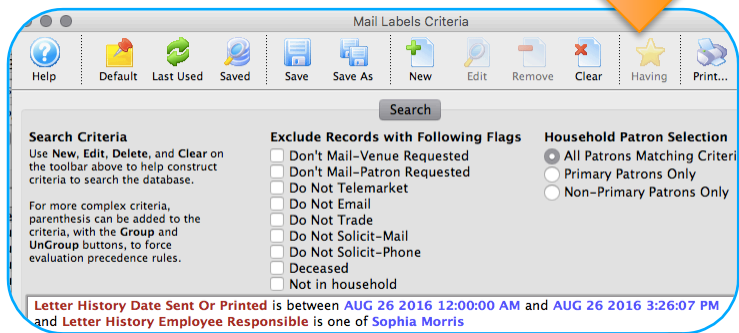




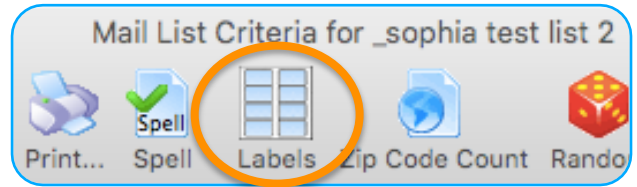
LABELS TWO WAYS

ACCOMPANYING TM LETTERS FORM LETTERS – TASKS – MAIL LISTS

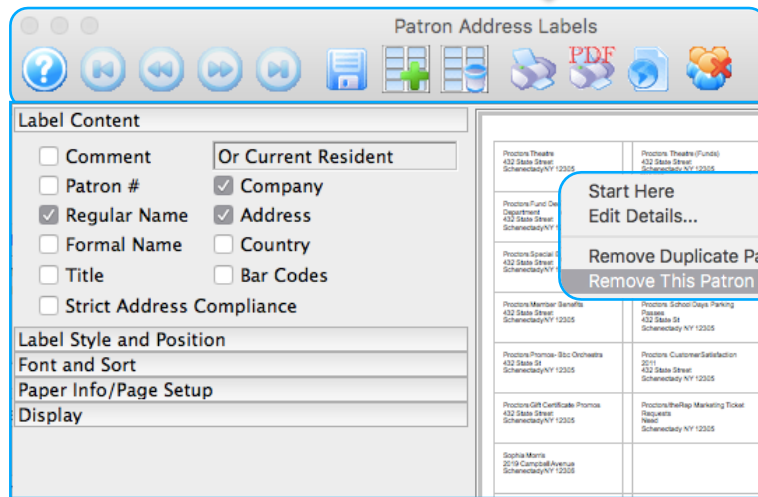


- edit criteria to specify patrons
- only pulls from “done” letters

FOR NON-TM MAILINGS SELECT 1 LIST FROM MAIL LIST SEARCH OR OPEN MAIL LIST



- pulls everyone in list



EXPAND HEADERS

RIGHT/⌘
CLICK

- format text
- import label templates
- edit fields used on label

- cleanup dupes
- set starting label position
- edit/remove individual labels

HAVE FUN !

Want to Share a TM Tip or Cool Feature? E-Mail Sophia:
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